



At Saskatoon Public Schools, every student is **known, valued** and **believed in**. Our work is focused on achieving four goals for every student: **Academic Excellence, Character, Engagement** and **Well-being**. Our school division is committed to creating learning experiences that inspire all students to reach their potential.

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## Saskatoon Public Schools is seeking a: DEPUTY DIRECTOR OF EDUCATION

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### Who we are:

Saskatoon Public Schools is the largest school division in Saskatchewan. We have more than 28,000 students in 47 elementary schools, 10 collegiates and one alliance school (Charles Red Hawk Elementary School on the Whitecap Dakota Nation). We are proud to employ more than 3,300 people as educators, educational assistants, administrators, library technicians, caretakers and more.

### The Role:

The deputy director of education is a senior leadership position forming part of executive council that includes the director of education and chief financial officer. Saskatoon Public Schools is seeking strategic and dynamic educational administrators with a keen focus on improving learning outcomes for all students. Prospective candidates currently excel in providing educational leadership and are committed to furthering this leadership with the wider school division community. The successful candidate will possess strong organizational and communication skills that allow them to build strong teams in the pursuit of achieving the goals set out in the division's strategic plan. Demonstrating an understanding of Indigenous perspectives in supporting First Nation, Inuit and Métis student and staff success is considered an asset.

### Key Responsibilities

#### Strategic Leadership:

- Participating in and facilitating the development of the board's strategic plan.
- Developing, monitoring, and reporting on assigned strategic initiatives, including defining outcomes, measures of success, strategies and resources.
- Assisting with board policy development and implementation.

#### Supervision and Collaboration:

- Supervising superintendents of education and assigned administrative staff.
- Working with administrative council to develop and monitor strategic initiatives, budgets and professional goals.
- Leading and assisting in administrative staffing and operational decisions for schools.

### School Engagement:

- Visiting schools to monitor education quality, celebrate successes and communicate division priorities.
- Acting as a catalyst for innovative educational practices.

### Board and Community Relations:

- Providing administrative support to the Board of Education, including attendance at meetings and preparation tasks.
- Promoting public understanding of the division's strategic plan and educational priorities.
- Building partnerships with community organizations to support student learning and school operations.

### Operational Leadership:

- Developing and implementing Administrative Procedures as required.
- Preparing and administering budgets for assigned areas.
- Conducting regular meetings with school-based administrators.

### Other Duties:

- Addressing issues within the division in collaboration with superintendents.
- Performing additional tasks as required by the director of education.

This role requires strategic vision, integrity, strong relationships, collaboration, and a commitment to fostering educational innovation and public trust.

### Qualifications:

A graduate degree in Education or related field.

Several years of successful senior administrative leadership experience.

A proven commitment to public education demonstrated by your leadership.

Eligible for membership in LEADS.

### How to Apply:

Please include a cover letter, resume and at least three professional references with your application.

Applications should be submitted electronically in confidence to:

**Executive assistant to the superintendent of human resources and chief financial officer  
Saskatoon Public Schools:**



Email: [nelthorpem@spsd.sk.ca](mailto:nelthorpem@spsd.sk.ca)

Website: [www.saskatoonpublicschools.ca](http://www.saskatoonpublicschools.ca)

**Application Deadline: Friday, February 14, 2025**

*Applications are encouraged from persons of Indigenous ancestry as we strive to develop a representative workforce.*

*While we sincerely appreciate the interest of all applicants, only those candidates selected for an interview will be contacted.*